

# Resource submission form

\*Required fields

**Your name\*:**

**Organization\*:**

**E-mail\*:**

**Resource title\*:**

**Author(s)\*:**

**Year of publication\*:**

**Type of resource\*:**    Tool            Training            Practice

**Target audience(s) for use of the resource\*:**

Health authorities (e.g. ministries, local/regional authority)

Francophone and/or Acadian communities

Health/social services managers

Secondary education institutions

Post-secondary training institutions

Patients/clients/residents

Health/social services professionals

Other:

**Theme(s)\*:**

Knowledge of the needs of Francophone and Acadian communities

Planning services in French

Active offer

Clinical research

Health/social services workforce

Governance and leadership

Quality assurance

Quality improvement assessment

Other:

**Target region(s)/Local specificity\*:**

Is the resource national in scope?    Yes    No

If no, does the resource apply only to a specific region (province or territory)? If yes, please specify the region:

Alberta

Ontario

British Columbia

Quebec

Prince Edward Island

Saskatchewan

Manitoba

Newfoundland and Labrador

New Brunswick

Northwest Territories

Nova Scotia

Yukon

Nunavut

**Description\*:**

*(Please briefly state the objective (e.g., what is the need?), key components and anticipated benefits of the resource - maximum 250 words)*

**Innovation/transformation\*:**

Please select the most representative category for the resource:

**Innovation:** is the resource innovative (e.g. introduction of a new tool in a sector)?

**Transformation:** Does the resource clearly improve on existing processes or initiatives, but has been modified to offer added value aimed at meeting a need? (Ex. Significant adaptation of a tool to a different context, enhancement of a resource by adding complementary content).

Note: Implementation (process) or evaluation reports are not resources sought on this platform.

**Person/user-centred care:**

Note: In this context, "user" refers to the primary audience or client of the tool, training, or practice.

1. Were users involved in the design, planning, development, implementation and/or evaluation of the resource?    Yes    No

If yes, please indicate the phases and type of involvement by type of user:

Type of user	Phases	Level of involment
Health authorities (e.g. ministries, local/regional authority)	Design Planning Development Implementation Evaluation	Inform Visit Participate Collaborate Enable
Francophone and/or Acadian communities	Design Planning Development Implementation Evaluation	Inform Visit Participate Collaborate Enable
Health/social services managers	Design Planning Development Implementation Evaluation	Inform Visit Participate Collaborate Enable

<p>Secondary schools</p>	<p>Design Planning Development Implementation Evaluation</p>	<p>Inform Visit Participate Collaborate Enable</p>
<p>Post-secondary training institutions</p>	<p>Design Planning Development Implementation Evaluation</p>	<p>Inform Visit Participate Collaborate Enable</p>
<p>Patients/clients/residents</p>	<p>Design Planning Development Implementation Evaluation</p>	<p>Inform Visit Participate Collaborate Enable</p>
<p>Health/social services professionals</p>	<p>Design Planning Development Implementation Evaluation</p>	<p>Inform Visit Participate Collaborate Enable</p>

Other:	Design Planning Development Implementation Evaluation	Inform Visit Participate Collaborate Enable
--------	---	---

2. Does the resource take into account the lived experience and perspectives of users?

Yes      No

If yes, how?

Workshops

Interview results

Advisory committee/group

Survey/questionnaire results

Newsgroup

Testimonials

Working group

Trends in complaints/concerns raised

Other:

3. Does the resource position the Francophone and Acadian community as an essential partner in the planning and delivery of healthcare services?

Yes      No

If yes, how?

*(Maximum 150 words)*

## Evaluation

1. Is this resource based on quality evidence and/or facts?      Yes      No

If yes, please specify:

Clinical experience

Patient experiences

Professional experience and expertise

Other:

2. Has the resource been part of an assessment process?      Yes      No

By whom?

Users

Peers

External firm

Other:

If yes, please specify the information-gathering method(s) and/or tool(s) used:

Satisfaction questionnaire

Focus group

Interviews

Formative evaluation

Summative evaluation

Other:

- If not, is an evaluation or assessment process planned?      Yes      No

**Demonstrated expected results:**

Please indicate the outcomes targeted by Société Santé en français and the networks aligned with your resource<sup>1</sup> :

<b>Immediate:</b> Healthcare partners acquire the knowledge they need to make informed decisions to meet community needs.	
<b>Immediate:</b> Healthcare partners acquire skills to take action to meet the needs of Francophone and Acadian minority communities.	
<b>Intermediate:</b> Partners improve health services to meet the needs of Francophone and Acadian minority communities	
<b>Ultimate:</b> Supporting the notion of active offer of health services in French	
<b>Ultimate:</b> Facilitating access to French-language health programs and services	
<b>Ultimate:</b> Mobilizing human resources to provide health services	
<b>Ultimate:</b> Equipping the healthcare workforce to offer healthcare services in French	
<b>Ultimate:</b> Valuing human resources in the provision of French-language health services	
<b>Ultimate:</b> Supporting the implementation of the <i>Access to health and social services in official languages</i> standard for safe, quality health services	

Please use concrete examples to explain how your resource achieves these results:

*(Maximum 250 words)*

---

<sup>1</sup> Partners here refer to: the Francophone and/or Acadian community, political decision-makers, health service managers, training institutions and health professionals, according to the pentagram model of SSF partners.



**Distribution and sustainability:**

1. Do other departments and/or organizations use this resource?

Yes      No      Don't know

If yes, please explain:

*(Ex. Number, type(s), sector and size of organizations using the resource, number of users, number of participants, use by other minority communities or for the general population, etc.) - Maximum 150 words)*

2. Have you taken or do you plan to take measures that ensure the sustainability of the effects of this resource in the future?      Yes      No

If yes, how?

*(Maximum 150 words)*

**Adaptability to other organizations:**

1. Does the resource fit with processes and mechanisms currently put in place by organizations?

Yes      No

If yes, please specify which ones:

*(Maximum 150 words)*

2. Does the resource provide the required information, including relevant details, potential barriers and facilitators that need to be considered by other organizations wishing to adopt this resource, based on past experience?

Yes      No

If yes, please give examples:

*(Maximum 150 words)*

3. Does the resource suggest strategies for overcoming these barriers and generating engagement?      Yes      No

If yes, please give examples:

*(Maximum 150 words)*

**Accessibility:**

Hyperlink to the document or name of the PDF sent by e-mail\*:

Hyperlink to the document or name of the PDF sent by e-mail in the other official language  
(English or French):

Does the resource comply with the graphic standards established by the Canadian  
Accessibility Act (fonts, use of colors, coding, etc.) and any provincial or territorial variations,  
if any?      Yes      No      Don't know

Download the accessibility certificate in the platform's drop-off area (*if available*).